



ELP 1 Parent Orientation
Monday, August 9, 2021
4:30 p.m.

Introductions

Curriculum - Goal & Objectives

- This year, we are pleased to introduce the HighScope Infant-Toddler Curriculum.
- This curriculum will build upon existing tools while maintaining successful, proven teaching methods Episcopal School of Jacksonville, St. Mark's Campus is known for.
- HighScope uses a carefully designed process of learning through discovery, called active participatory learning.
- During active learning, infants and toddlers learn about the world around them by exploring and playing.
- Learning and development are anchored by long-term, trusting relationships with teachers.
- We will provide your child with a safe, nurturing environment that allows them to explore and learn while providing a consistent yet flexible routine.

Drop-Off & Pick-Up

- **Early Morning Arrival** (7:15 - 7:55 a.m.) - *McCarty Early Learning Center - ELP 2 Classrooms*
- **Regular Morning Arrival** (7:55 - 8:10 a.m.) - *Classroom*
- **Late arrivals** (after 8:30 a.m.) - *Administration Office (West House)*
- **Dismissal**
 - 12:00 p.m. - Dempsey Chapel
 - 3:15 p.m. and later - please call or text the EDP cell phone at 904.305.7704 upon arrival and they will let you know where to pick up
- **Absences:** Please email us if you know your child is going to be absent.

Daily Schedule

- **7:55 - 8:15am: Drop-off**
 - Students dropped off at early morning will transition to their classrooms
 - Diaper changes for early morning students
- **8:30 - 8:45: Circle Time**
- **9:00 - 10:00: Playground time**
 - This year we will spend some time rotating between various play stations outside due to the number of students in ELP 1
- **10:00: Diaper Change**
- **10:15: Snack - school provided snack**
- **10:30 - 11:30: Resources: Library, Music, Spanish**
 - All resources will come to us
- **Book Time/Free Play**

- **Closing Circle Bible Story & Diaper Changes**
- **12:00:** Dismissal
- **Extended Day:**
 - Students will remain in their classroom for lunch and nap
 - Labeled lunch or order from Campus Cuisine (instructions can be found in The Insider e-newsletter)
 - Please pack finger foods to encourage your child to independently eat and be sure to properly chill any items, as needed, with ice packs.
 - Provide a crib sheet, blanket and any other items that comfort your child
 - If you arrive late or need to pick your child up early, you will need to go to the office.

Method of Communication

- Please feel free to email me anytime with any questions you may have
- Daily Sheets will be sent home in your child's bag/backpack
- My ESJ - Parent Portal
 - This will be a great resource for information such as pictures, class schedule, calendars and events, billing, submitting required forms, and other tools.

ASQs

- We use the Ages and Stages Developmental Assessment tool for all students to assess their development throughout the school year.
- This assessment will involve both you and us because we recognize there are some things your child might do at home that they won't perform at school, and vice versa, making this a team approach an invaluable approach to assessing their development.
- Fall and Spring conferences provide the opportunity for us to discuss the ASQ with you and their progress in fine & gross motor skills, personal and social growth, and language development.
- **Fall Conference Date:** September 29
- **Spring Conference Date:** March 30
- A Sign Up Genius will be sent out prior to each conference date to schedule a time.
- Please don't hesitate to reach out if you have any concerns at any time about your child's development. We are here to help!

Wellness Policy

- Fever of 100.4 and above, moist productive cough, vomiting, or diarrhea must be kept home until fever & symptom free for 24 hours, without medication.
- With any contagious disease or condition, please keep your child at home to avoid the spread of illness.
- If we have a contagious virus spreading (strep throat, flu, conjunctivitis, COVID, etc.) we will notify you via email so you can keep an eye on your child.
- COVID Protocols:
 - All adults in the Lower Schools will wear masks indoors.
 - Adults will *not* be required to wear masks outdoors.
 - Hand washing and sanitizing will continue to remain a priority

Allergies

- Please make sure you have completed the Medical Action Plan form in Magnus
- Please speak privately regarding allergy and treatment
- Over the Counter medicine administration

To be ready for your child's first day, please send in the following:

- **Complete all forms in Magnus - your child will not be allowed to start school on Wednesday without these.**
- Pack of diapers - we supply the wipes
- Change of clothes - shirts, bottoms, socks, shoes in a sealable bag, labeled
- Water bottle with your child's name on it
- Label all clothes, diapers and pull ups
- EDP items - Dani will cover
- Bug spray & sunscreen
 - Apply before school, especially during the next few months
 - May send in a bottle to keep at school
 - Sunscreen - teachers can only apply once during the day

Classroom Events

- Homeroom Parent
- Costume Parade
- Class Parties/Special Snacks - Halloween/Christmas/Easter - party signs ups will be sent via email
- Birthdays - small celebrations in class - please make sure special treats are store bought
- Fire Drills/Code Red - we will have these occasionally throughout the school year

Reminders

- Please verify your information on the printed forms on the table

Questions

Following classroom orientation, parents should make their way to the Commons for ESJ 101 at 5:00 p.m.

Dani will meet with those registered for Extended Day at 6:00 p.m. in Dempsey Chapel.